Ontario College of Pharmacists

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MINUTES OF A
BOARD OF DIRECTORS MEETING
NOVEMBER 20, 2025

8:00 A.M. TO 9:00 A.M.

1. **Noting Members Present**
2. **Declaration of Conflict**
3. **Proposed Amendments to O. Reg 264/16 (General) under the *Drug and Pharmacies Regulation Act, 1990***
4. **Adjournment**

THURSDAY, NOVEMBER 20, 2025 – 8:00 A.M.
HELD VIA VIDEOCONFERENCE

OCP Board of Directors
Simon Boulis
Douglas Brown (Chair)
Leyland Brown
Akil Dhirani
Andrea Edginton
Scott Ford
Jae-Yon Jung
James Killingsworth
Elnora Magboo
Francis Michaud
Danny Paquette
Siva Sivapalan (Vice Chair)
Cindy Wagg
Devinder Walia
Victor Wong

Regrets
Jennifer Antunes
Simran Bal
Lisa Dolovich
Adrienne Katz
Stephen Molnar
Wilfred Steer
Alain Stintzi

Management
Jay O'Neill, Registrar and CEO
Susan James, Director, Registration and Quality
Thomas Custers, Director, Corporate Services
Angela Bates, Director, Conduct
Christian Guerette, General Counsel and Chief Privacy Officer
Todd Leach, Director, Communications and Knowledge Mobilization

Staff
Allena Nguyen, Executive Assistant, Temporary Assignment
Sharlene Rankin, Executive Assistant, Directors & Corporate Policy

The Chair called the meeting to order at 8:00 a.m.

1. Land Acknowledgement

The meeting began with a land acknowledgment led by Devinder Walia in recognition and respect for Indigenous peoples.

2. Approval of Agenda

MOTION:
THAT the Board of Directors approves the agenda for the November 20, 2025, meeting as presented.

Moved by Devinder Walia
Seconded by Scott Ford

The motion **CARRIED**.

3. Declaration of Conflict of Interest

The Chair asked the Board if anyone had any conflicts to declare. None declared.

4. Proposed Amendments to O. Reg 264/16 (General) under the *Drug and Pharmacies Regulation Act, 1990* – For Decision

Susan James, Director, Registration and Quality, provided an overview of the As of Right rules, from when they first came into effect in July 2023 to the current legislative status. The overview covered key areas, including eligibility requirements, criteria for meeting those requirements, and compliance standards during the six-month registration completion timeframe.

During the overview of these areas, Directors raised clarifying questions regarding the legislation's intent, the College's regulatory authority, and the impact of interprovincial variability.

Susan James then continued her overview by outlining the current legislative status of the As of Right rules, including a request from the Ministry for the College to make a regulation under the *Drug and Pharmacies Regulation Act, 1990* to support the legislative changes with an implementation date of January 1, 2026.

The Board was asked to approve a regulation that will serve to amend the general regulation and then seek an exemption from the 60-day circulation requirements.

Following the overview and discussion, the motion was called to a vote.

MOTION:
THAT the Board approve for circulation a proposed regulation, made under the authority of section 161(1) (v) of the *Drug and Pharmacies Regulation Act, 1990*, to amend General Regulation 264/16, by including the definitions of prescribed persons as set out in Appendix 3.

Moved by Elnora Magboo
Seconded by Devinder Walia

A discussion ensued where Directors sought clarification on the purpose of the motion and the College's authority over individuals practicing under As of Right. There were some questions regarding the ability of these individuals to fulfill all roles of a practicing pharmacist, including billing for services and fulfilling the designated manager role in a pharmacy. The discussion highlighted that the College must continue focusing on timely registration processes to bring individuals under their jurisdiction. Susan James confirmed the College would assess the government's regulation under the Pharmacy Act to see if it addresses any of these issues and noted the College could develop a corresponding regulatory response if a gap or concern was identified.

The motion **CARRIED**.

The second motion was called to a vote.

MOTION: THAT the Board seek an exemption from the 60-day circulation requirement under sections 161 (5) and (7) of the *Drug and Pharmacies Regulation Act, 1990*, by the Minister of Health.

Moved by Siva Sivapalan
Seconded by Simon Boulis

A discussion ensued focusing on the implications of the motion. Douglas Brown, Board Chair, noted that the Board would be meeting again to confirm and finalize the regulation before submission. Susan James noted that the second special meeting of the Board would be an opportune time to ensure the College recorded any concerns, and that the College could articulate those concerns with the submission of the regulation.

The motion **CARRIED**.

5. Adjournment

There being no further business, at 9:05 a.m., a motion to adjourn the meeting was moved and seconded.

The motion **CARRIED**.

Allena Nguyen	**Doug Brown**
Executive Assistant, Temporary Assignment	**Board Chair**