Ontario College of Pharmacists
Putting patients first since 1871

Drug Preparation Premises Closing Statement

*Must be filed within **30 days** of a DPP closing*

Drug Preparation Premises Information

A

DPP Name:	
DPP Address	
Date of Closing:	OCP Reference Number:

Disposition of Controlled Substances (Narcotics, Controlled Drugs, Targeted Substances)

B

Name of Pharmacy, DPP *or* Licensed Dealer:		Accreditation Number:
Address:		
City/Town:	Province:	Postal Code:
Email:		Phone number:

Disposition of Prescription Drugs (Prescription Drug List, Schedule I)

☐ Same as Section B

C

Name of Pharmacy, DPP *or* Wholesaler:		Accreditation Number:
Address:		
City/Town:	Province:	Postal Code:
Email:		Phone number:

Disposition of Non-Prescription Drugs (Schedule II, III, U)

☐ Same as Section C

D

Name of Pharmacy, DPP *or* Wholesaler:		Accreditation Number:
Address:		
City/Town:	Province:	Postal Code:
Email:		Phone number:

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Drug Preparation Premises Closing Statement

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Disposition of Records

☐ Same as Section D

E

Name of DPP:		OCP Reference Number:
Address:		
City/Town:	Province:	City/Town:
Email:		Phone number:

Disposition of Records Agreement

To be completed by the Owner/Designated Member of the location accepting the records from the closing Drug Preparation Premise.

I agree to accept the records from the Drug Preparation Premise submitting this closing statement. I acknowledge that in doing so I am responsible for making these records available to patients, the College (for assessment purposes), and the Ministry of Health (for audit purposes).

Signature of Owner/Designated Member accepting records:	OCP Number: (if applicable)	Date:
Email:		Phone number:

Removal of Signs & Symbols Relating to the Premise

F

Date removed:	Additional Comments:

Closing Statement Completed by

G

Signature of Designated Member	OCP Number:	Date:
Email:		Phone number:

Submit completed form by email to pharmacyapplications@ocpinfo.com,
or by fax to 416-847-8399,
or by mail to the attention of Pharmacy Applications & Renewals at 483 Huron St, Toronto, ON M5R 2R4