

JUNE 2025 BOARD MEETING

As recorded at the Board of Directors' regularly scheduled meeting held on June 9th, 2025. This meeting was hosted in-person at the College and virtually via MS Teams. This report provides a brief summary of the Board decisions or discussions only. Official minutes of the meeting will be drafted and approved by the Board at a subsequent meeting.

BOARD DECISIONS

The Board discussed and made decisions on the following items:

IMPROVING AIMS PROGRAM THROUGH ENHANCED ENGAGEMENT, EFFECTIVENESS AND ALIGNMENT WITH NATIONAL BEST PRACTICES

The Board approved in principle three motions intended to enhance the effectiveness and overall engagement of the Assurance and Improvement in Medication Safety (AIMS) Program and to better align with national best practices. The motions, based on recommendations stemming from a comprehensive 2024 evaluation of the AIMS Program, include:

- confirming changes to the AIMS Program model that will give community pharmacies autonomy to select their own medication incident recording platform that meets requirements and contributes to the National Incident Data Repository (NIDR). Pharmacies would be responsible for platform costs, while the College would cover costs for submitting data to the NIDR.
- amending the [supplemental Standard of Practice](#) to mandate that all registered pharmacy staff members have unique logins for reporting into the incident platform of the pharmacy's choosing; requiring that safety self-assessments be completed every two years, and; requiring continuous quality improvement (CQI) meetings be held quarterly.

- adapting the [NAPRA Model Standards of Practice for CQI and Medication Incident Reporting \(MIR\) by Pharmacy Professionals](#) based on the requirements noted above.

Based on these decisions, draft amendments to the supplemental Standard of Practice will be presented to the Board at the September meeting and then made available for an open consultation to gather feedback from registrants, system partners and members of the public. Staff will begin to develop an implementation plan, and there will be a transition period to ensure pharmacies have sufficient time to select and implement a medication incident reporting platform that best meets their needs. Additional information will be communicated over the coming months. Further details are available in the [meeting materials package, starting on page 154](#).

BOARD DEFERS DECISION ON POLICY UPDATES AIMED AT IMPROVING CLARITY OF EXISTING PRACTICE EXPECTATIONS

A policy refresh is underway which is intended to support the Board-defined Strategic Goal 2 aimed at providing audiences with clear, relevant, and up-to-date information. The refresh includes eliminating duplication, reviewing policies, guidelines, and other instruments to assess the need for changes to structure, format, or how current expectations are expressed. Based on feedback about policy proposals intended for discussion at the Board meeting, including those that represented a change from guideline to policy, a decision was made to defer this item to a later date to provide

staff sufficient time to consider the feedback and clarify which of the proposed policy updates require consultation before being brought back to the Board for consideration.

REVISIONS TO BOARD POLICY ON CONFLICT OF INTEREST APPROVED

To provide clarity on identifying and managing potential Board or committee conflicts of interest, the Board approved amendments to the guidance tool supporting *Policy 3.9 – Conflicts of Interest Policy* that were proposed by the Governance Committee. Specifically, the changes clarify expectations regarding Board member endorsement during the election process, including verbal recommendations or social media likes, comments and posts. Further details are available in the [meeting materials package, starting on page 404](#).

BOARD AGREES TO COMPLETE ANALYSIS OF BOARD DIRECTOR TERMS AND COMPOSITION

- To address concerns about succession planning, the Board directed College staff to develop and execute a work plan, as part of the 2026 Operating Plan, that examines and reports on the implications of current Board composition and term limits. This will include:
- the impact of maintaining the minimum number of elected and public directors and the potential benefits or risks of increasing those numbers
- the transition from nine-year to six-year terms limits including an assessment of the potential benefits of reinstating nine-year terms to support leadership development, continuity and succession planning
- the associated effects on Board and committee succession planning, continuity and the risk of becoming unconstituted

The work plan should include policy and legal analysis, an environmental scan of comparable regulatory organizations, and any proposed By-Law amendments for Board review and decision. Further details are available in the [meeting materials package, starting on page 307](#).

UPDATED REMUNERATION POLICY APPROVED

The Board approved amendments to the Remuneration Policy and Summary of Allowable Expenses to ensure that the policy is clear, has efficient processes, and that elected Board Directors and committee appointees are provided with timely remuneration and reimbursement for expenses related to serving in the public interest. The changes are aimed at clarifying and standardizing compensation practices for committee members, ensuring fair and consistent remuneration practices that reflect the evolution of hearings and the responsibilities of those members, and implementing a few housekeeping changes. Further details are available in the [meeting materials package, starting on page 99](#).

SCRUTINEERS APPOINTED FOR UPCOMING BOARD ELECTION

To fulfil section 4.11.1 of the College's By-Law, which requires the Registrar to appoint two or more scrutineers to ascertain the eligibility of each voting registrant in the Board election, the Board approved the selection of Zubin Austin and Wayne Hindmarsh as scrutineers for 2025. Mr. Austin is a professor and Research Chair at the University of Toronto who has previously served in this capacity, and Mr. Hindmarsh is Dean Emeritus and a professor at the University of Toronto and also the CEO of the Canadian Council for Accreditation of Pharmacy Programs (CCAPP). The scrutineers will provide the Board with a report on the fulfilment of their appointment after the election. Further details are available in the [meeting materials package, starting on page 152](#).

PUBLIC DIRECTOR APPOINTED TO EXECUTIVE COMMITTEE

Following a call for interest from public directors interested in serving on the Executive Committee for the balance of the current term (ending September 14, 2025), the Board appointed Cindy Wagg by acclamation. This appointment fills a vacancy left by the expiration of JP Eskander's term on the Board and fulfils the OCP By-Law that stipulates the Executive Committee must include two public directors. Further details are available in the [meeting materials package, starting on page 436](#).

BOARD MEETING AND EXECUTIVE COMMITTEE DATES CONFIRMED FOR 2026

The Board approved the following dates for its regular meetings and Executive Committee meetings for 2026:

Board

- Monday, March 23, 2026
- Monday, June 15, 2026
- Monday, September 28, 2026
- Tuesday, September 29, 2026
- Monday, December 7, 2026

Executive Committee

- Monday, March 2, 2026
- Monday, May 25, 2026
- Wednesday, September 9, 2026
- Monday, November 23, 2026

OTHER BOARD UPDATES

BOARD PROVIDES PRELIMINARY FEEDBACK ON LATEST GOVERNMENT PPN CONSULTATION

A facilitated discussion was held to gather preliminary input from the Board as the College considers its response to the government's [second consultation on Preferred Provider Networks \(PPNs\)](#), to be submitted by the deadline of July 28, 2025. In the Board Chair's remarks, he indicated that OCP is best positioned to inform the government on what the College believes will work, what won't work or is missing, and what changes or other measures are needed in the proposals to satisfy the well-established public interest concerns already expressed about PPNs and their impact on pharmacy patients. He added that the government has identified OCP as a regulatory partner in this process, and that it expects to hear the College's perspectives on the proposed legislative solutions as well as its assessment of whether they address the patient concerns OCP has already identified. Building off of the initial Board discussion, College staff will proceed with further analysis of the consultation and conduct the necessary policy review before drafting the response by the

consultation deadline of July 28, 2025. Further details are available in the [meeting materials package, starting on page 281](#).

BOARD CONFIRMS LIST OF DRUGS AND CONDITIONS TO SUPPORT DRAFTING OF FUTURE MINOR AILMENTS REGULATIONS

Following a facilitated discussion led by the Policy team, the Board confirmed the list of drugs and conditions or restrictions around certain minor ailments that are anticipated to be part of a government request for enabling regulations that is expected imminently. Specifically, the Board confirmed the drug classes and specified drugs to treat the minor ailments proposed by the Scope of Practice Advisory Group (SPAG) in 2023 and discussed potential conditions or restrictions for three of those minor ailments – acute insomnia, onychomycosis (fungal nail infections), and herpes zoster (shingles). Staff also provided the Board with a progress update on work to define regulatory safeguards that were suggested by the Board in December 2024, including education and training, the use of clinical viewers, physical space requirements, and staffing. The Board's feedback will allow staff to begin to prepare for regulation drafting on minor ailments once prompted to do so by the Ministry of Health. Further details are available in the [meeting materials package, starting on page 417](#).

GOVERNANCE REVIEW PROGRESSING AND EXPECTED TO BE PRESENTED TO THE BOARD IN SEPTEMBER

An update was provided to the Board from the Governance Committee on the status of the third-party governance review that was directed by the Board at the September 15, 2024 meeting. The Governance Review Committee (GRC), established by the Board, selected Institute on Governance (IOG) to conduct the review following a request for proposals earlier this year. Since then, IOG has met with the GRC several times and issued a confidential survey to current Board members and select individuals that received a 91% response rate. Several confidential one-on-one interviews were also conducted between IOG and select individuals. The results of the survey and interviews will be compiled in a summary on a not-for-attribution basis. It is anticipated that IOG will complete the governance review and present an initial draft report to the GRC in July, with a final version

in August. This final report will be reviewed by the Governance Committee in August and then presented to the Board at its September meeting. Further details are available in the [meeting materials package, starting on page 398](#).

UPDATE SHARED ON BOARD'S PUBLIC DIRECTOR COMPOSITION

The Board Chair provided an update on the composition of the Board's public directors:

- JP Eskander's term as a public director has expired
- Devinder Walia was reappointed by the government for another term
- Mark Feldstein was appointed as a public director by the government
- Nadirah Nazeer resigned as a public director to avoid a conflict of interest with a new career opportunity

SEARCH COMMITTEE UPDATE ON RECRUITMENT FOR REGISTRAR & CEO

The Search Committee that was appointed by the Board to lead the recruitment for the College's new Registrar and CEO provided an update on the status of their recruitment efforts. Mirams Becker, the executive search firm selected to conduct the recruitment activities, has used a survey to collect OCP staff input and is conducting interviews with OCP executives and system partners to help determine the desired characteristics a new Registrar and CEO should bring to the role. The information will be used to evaluate candidates' strengths as part of the search process, and to help select top candidates to be selected for interviews. A [job posting](#) has been published that is designed to attract a broad pool of qualified candidates. It is anticipated that a slate of candidates pre-interviewed by the Search Committee will be presented to the Board in August.

REGISTRAR'S REPORT

The Acting Registrar provided an update to the Board on recent operational activities at the College, part of a standing agenda item that helps them fulfil their oversight role. Highlights included updates on the *Protect Ontario Through Free Trade Within Canada Act*, the modernization of the *Veterinarians Act*, a summary of progress on Strategic Goal 1, and the College's new Registrant Records System. Further details are available in the [meeting materials package, starting on page 22](#).

The Board also received a quarterly update on the College Performance Dashboard's Q1 results, showing how the College is tracking towards its 2025 targets, and an update on its Risk Management Report highlighting key risk and mitigation activities. Further details are available in the [meeting materials package, starting on page 41](#).

NEXT BOARD MEETING

Board meetings are open to the public, and the next regularly scheduled meeting will be held on September 15th & 16th, 2025. Special Board meetings may be called at any time. Please see our website for information on [upcoming Board meetings](#). Highlights of the Board meetings are also shared via [X/Twitter](#).