

Code of Conduct **for Assessors, Coaches, Mentors, Preceptors and Members of Working Groups**

One of the ways in which the College fulfills its mandate to serve and protect the public is by selecting members of the College to act as assessors, coaches, mentors, preceptors or members of College working groups (“appointed members”). To preserve the confidence of the public and the profession, members selected for these roles must abide by appropriate standards of conduct:

- While acting in the capacity for which they are appointed, members must ensure that their activities are directed toward the fulfilment of the College’s objectives as specified to them prior to their appointment, in the public interest and as outlined in relevant statutes and regulations.
- Appointed members must not use their appointed role with the College for any purpose other than activities required of them by the College.
- Appointed members must not make use of information acquired by virtue of their position for personal gain, whether financial or non-financial.
- Appointed members must respect the confidentiality of information acquired by them by virtue of their position and not disclose any such information outside of their duties with the College.
- Appointed members must avoid any conduct that impairs the College’s ability to maintain the confidence of the public and the profession in alignment with the College’s values.
- Appointed members must refrain from commenting in media on College matters or on behalf of the College.
- Appointed members, while acting in this capacity, must be aware of and mitigate any risk management issues (e.g., privacy, human rights, workplace violence and harassment).
- Appointed members must declare and avoid any actual, perceived or potential conflicts of interest.
- Appointed members must demonstrate fairness and impartiality by declaring any appearance of bias.
- Appointed members under investigation by the College as a result of a complaint filed or information received by the Registrar must suspend their duties as assessor, coach, mentor,

preceptor and/or working group member until matters have been satisfactorily resolved, as determined by the College.

- Appointed members that do not pass the routine registrant practice assessment or knowledge assessment must suspend their duties as assessor, coach, mentor, preceptor and/or working group member until they have completed appropriate remediation satisfactorily.

This document does not supersede any other College policy, guideline, practice standard, Code of Ethics that deals with professional standards or conduct. Standards of Practice and Code of Ethics apply at all times to all members.

You will be required to confirm that you have reviewed and agree to abide by this Code of Conduct before your appointment may be finalized.